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Assistant Director for Collection  
and Dissemination  
Management Officer

8 September 1949

OCD Survey - Interim Report - Liaison Branch

1. GENERAL FINDINGS

a.

(3) The intelligence officers are constructively thinking of ways and means of improving intelligence operations and simplifying their activities.

(a) The CIA disseminator questioned the manner in which FDB relates the OO/W reports to outstanding RDs.

(b) The Army Liaison Officer isolated, analyzed, and recommended correction for army collection deficiencies.

b. The Desk Chiefs of Liaison Branch are not in strong enough positions and do not have the time needed to correct collection and liaison deficiencies relating to IAC policy. Therefore, greater ICAPS participation is indicated.

(1) They cannot effect better collection coverage.

(2) Since they cannot make commitments for CIA, they cannot trade CIA service for needed IAC or non-IAC services.

c. Two concepts contained in Liaison Branch statement of functions are neither realistic nor susceptible to implementation in the near future.

(1) Liaison Branch has not and cannot effectively coordinate and consolidate requirements. (see Tab A for an initial proposed solution for this problem.)

(2) A central CIA reading panel is not possible without extensive CIA reproduction facilities. The establishment of a reading panel now would prove of marginal value.

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## 2. Recommendations

The following recommendations together with plans for implementation are presented to simplify and to improve present Liaison Branch operations:

### a. Overall Liaison Branch

(1) Provide all professional personnel with the following informational materials:

(a) ORE production plans and program.

(b) ORE analysis of gaps in collection coverage.

[ ] is obtaining and facilitating transmission of these materials to Liaison Branch Officers.)

(2) Establish a requirements coordinating committee or a similar organization.

(Memorandum proposing this plan submitted by Management Officer to Executive for concurrence and discussions are being held with interested Assistant Directors. See Tab A)

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### c. Specific Desk Recommendations

(1) State - Change format of Joint Press Reading Service publication to eliminate clipping and re-indexing of these articles. Gear operation to time when typewriter tape can be used for typing the publication.

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(Should be 3) 4. Management Office action is needed to follow through with appropriate offices in resolving the following problems which relate to Liaison Branch activity. Action now in process is indicated in parentheses.

c. ORE-OSI - Arrange for informal coordination between ORE-OSI branches and their IAC counterparts on OO/C requests for requirements which result in P & Ps and DASs. This would eliminate OCD referral of request to IAC.

d. ORE-OSI-OO. Develop uniform criteria and procedures for evaluation of intelligence information reports, e.g., if OO/C receives an unfavorable evaluation from ORE on a report it asks that another evaluation be solicited from a different office.

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- e. OO-OSO-OPC - Survey offices to determine validity of their dissemination requirements.
- f. ORE-OSI-OO/C - Determine need for P & P/DAS procedures.
- h. ORE-OSI - Arrange for flow of collection deficiency information to Liaison Branch.
- k. ORE - Eliminate need for Liaison Branch OCD to provide RD information to ORE information control
- l. ORE-OSI-OCD - Develop criteria and procedures for ORE or OSI evaluation of information furnished by OCD registers in reply to IAC collection directives.
- p. OCD-IR - Determine ability of Industrial Register to maintain and service State tele-communication files prior to transfer of these files to CIA.
- q. ICAPS - Push preparation of electromatic typewriter tape by State on Joint Press Reading Service.
- r. ICAPS - Take constructive action to remedy gaps in IAC collection coverage.
- s. AD/OCD - Arrange for flow of NSCIDs to Liaison Branch officers. (Note: Officers in Army-Air have a set for constant reference. This is embarrassing to our men who cannot discuss these directives with them.)
- t. ICAPS - Facilitate procurement by CIA of information and statistics contained in files of other government agencies, e.g., costly re-collection of information in other agency files has been instituted through OO/C facilities when agencies such as the Census Bureau stated it would be too much of a hardship to them to provide CIA with the needed information.
- v. OO/FDB - Review extent and scope of FDB exploitation of foreign press and periodicals. Develop restrictive criteria consistent with capability and permit FDB to prepare reports without reference to RD. Submit only guide type requirements to FDB.
- w. OO/FDB - Compare coverage of Joint Press Reading Service and FDB exploitation of Soviet press and periodicals to eliminate duplicate dissemination of information from these sources.

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